

MANITOBA COIN CLUB, INCORPORATED (MCC) PRIVACY POLICY

Reviewed and Revised: August 27, 2020

Privacy of personal information is an important principle to the not-profit MANITOBA COIN CLUB, INCORPORATED (MCC). We are committed to collecting and using personal information responsibly and only to the extent necessary for providing membership services. We endeavor to be open and transparent as to how we handle personal information. MCC is a member of the Royal Canadian Numismatic Association (RCNA) and the Ontario Numismatic Association (ONA) and we may share information with them when working on joint adventures (education seminars, numismatic shows and conventions, education and display days, joint meetings). This document describes our privacy policies.

What is Considered Personal Information?

Personal information is information about an identifiable individual. Personal information includes information that relates to their personal characteristics (e.g., gender, age, income, ethnic background, family status). Your privacy is very important to us and we are committed to safeguarding your information. We do not, and will not, sell or rent your personal information to other organizations, associations, or businesses.

Who is South Wellington Coin Society?

We are not-profit Canadian social and education hobby club that continues to evolve within the Numismatic Hobby. MCC was founded in 1954 with the emphasis on advancing the education of numismatics. Currently we hold membership meetings, education and display days, numismatic shows, numismatic outings, executive meetings, and community events in the City of Winnipeg, and other parts of the Province of Manitoba. We are constantly improving by refining our services, systems and educational resources to offer the flexibility to meet our members' challenges and evolving needs.

Why Do We Collect Personal Information?

MCC will only collect personal information for the following purposes:

- to confirm member identity;
- to provide member with ongoing service;
- to understand member needs and preferences; and
- to meet legal and regulatory requirements.

What Personal Information Do We Collect?

Like most hobby clubs, we collect and use personal information in order to serve our members. Examples of the type of personal information we collect for those purposes include your name, postal and delivery addresses, telephone number, email address, fax numbers, cell phone number, numismatic memberships, and numismatic hobby preferences.

Your Personal Information

- is only gathered with your consent;
- is kept strictly confidential and secure;
- is used only for the purposes stated herein; and
- is checked for accuracy.

Your Consent

All personal information MCC retains adheres to our Privacy Policy. By establishing an membership with MCC you consent to the collection, use and disclosure of your personal information by MCC. We may email you if we have the appropriate consent, and we may set you up with a user account so you may access our secured members only web pages.

Social Media

If you choose to communicate with MCC via social networking (Facebook, Twitter, LinkedIn, You Tube etc.) you should be aware that personally identifiable information you submit through these medians can be read, collected and used by anyone with access to the forum or who visits the social networking page where the comment or post is posted. MCC is not responsible for non-MCC use of this information.

Release Without Consent

In most cases, we will not release your information without your consent. However, we must provide information in response to a valid demand, search warrant, subpoena or court order based upon a request by a government institution or where otherwise required by law.

Protecting Personal Information

We understand the importance of protecting personal information. For that reason, we have taken the following steps:

- sensitive paper information is either under supervision or in a secured location;
- electronic data is protected by the use of passwords, firewalls and encryption methods; and
- our leadership team is trained to be aware of the importance of maintaining the confidentiality of personal information in their control.

Retention and Destruction of Personal Information

We need to retain personal information for some time to ensure that we can answer any questions you might have about the services provided and for our own accountability to external regulatory bodies. We keep your personal information for an appropriate period to meet legislative requirements, and for historical archival needs, after your membership has been closed.

You Can Look at Your Information

As you are the person completing the membership and membership renewal forms, and event registrations, you voluntarily provide this information and are aware of the information you have provided us. Although we keep the current year's forms, we cannot confirm additional years will be available for viewing. If you wish to see the forms you have filed with the society, you may contact the Membership leader with your request.

Website

MCC collects the IP address and other related information of all visitors, such as page visits, browser type, operating system, and average time spent on websites. We use this data to monitor and improve our websites. Like many organizations, MCC may also use cookies. Cookies is a small text file that is transferred from a website through your web browser to the cookies folder on your computer. When you visit our site, the cookie tells us whether you have visited us before. The cookie does not track any personal information and the cookie does not share any information about your computer or files. MCC may employ the use of cookies to show you internet based event and membership promotions.

Google Analytics

We use "Google Analytics" to collect information about use of this site. Google Analytics collects information such as how often users visit this site, what pages they visit when they do so, and what other sites they used prior to coming to this site. We use the information we get from Google Analytics only to improve this site. Google Analytics collects only the IP address assigned to you on the date you visit this site, rather than your name or other identifying information. We do not combine the information collected through the use of Google Analytics with personally identifiable information. Although Google Analytics plants a permanent cookie on your web browser to identify you as a unique user the next time you visit this site, the cookie cannot be used by anyone but Google. Google's ability to use and share information collected by Google Analytics about your visits to this site is restricted by the Google Analytics Terms of Use (as amended for government websites) and the Google Privacy Policy. You can prevent Google Analytics from recognizing you on return visits to this site by disabling cookies on your browser.

Google Analytics employs cookies to define user sessions, which allows for the collection of data about how visitors are using the websites. Google Analytics uses only first-party cookies for data analysis. This means that the cookies are linked to a specific website domain, and Google Analytics will only use that cookie data for statistical analysis related to your browsing behavior on that specific website. According to Google, the data collected cannot be altered or retrieved by services from other domains.

If you choose, you can opt out by turning off cookies in the preferences settings in your web browser or using Google Analytics' [currently available opt-outs](#) for the web.

Do you have a Concern?

If you have any concern about this policy, contact president@manitobacoinclub.org